



Executive Meeting Agenda
 DATE: March 13, 2023
 LOCATION: 6:30 pm – Stony Plain Library

VOTING POSITION	NAME	Y/N	NON-VOTING	NAME	Y/N
President	Miranda Niebergall	Y	Special Events	Alana Kirkman	N
VP Admin	Colin Kuca	Y	Social Media	Donna Freake	N
VP Operations	Blaine Bretzlaff	N	Equipment	Dez Hamilton	N
Player Dev.	Thomas Scantlebury	Y			
Coach Dev.	Matt Curry	Y	Registration Coord.	Harmony Pawluk	Y
P & P	Kelly Stockwell	Y	Ice Scheduler	Ryan Steinke	N
Treasurer	Ray Saruk	Y	Head of Officiating	Ryan Steinke	N
Director at Large	Jeff Wilson	Y			
Past President	Vacant				
U7 Director	Brad Labine (Gmeet)	Y			
U9 Director	Curtis Boudreau	N			
U11 Director	Paul Befus	Y			
U13 Director	Robert Helm	N			
U15 Director	Derek Onysko	N			
U18/21 Director	Brent Riczu	N			
Referee in Chief	Kimberlee Young (Gmeet)	Y			
DEI Director	Kaylee Duncan	Y			

Call Meeting to Order: 7:15 pm

1. Approve Agenda:

Motion: Matt Curry

Second: Thomas Scantlebury

2. Approve Previous Minutes:

Motion: **Ray Saruk** **Second:** **Jeff Wilson**

3. Old Business:

- a. Concussion protocol app (U13 Director)
 - i. Tabled – unable to be attend the meeting this month.
 - b. Change in Process suggestions (Registration Coordinator)
 - i. In addition to Events as a voting position, thoughts on moving all unpaid positions (Apparel, Special Events, Social Media, Equipment) to voting ones and vote on this at AGM?
 - ii. Voting positions must be elected – would be a Bylaw change.
 - iii. There is an attendance requirement for the voting positions.
 - Historically, the association has had some difficulties filling elected positions and this could add to this further.
 - These positions receive registration credit for their efforts.
 - Have seen people filling these roles (i.e. Equipment Director) that weren't interested in attending meetings.
 - Have decided not to pursue changes to these appointed positions at this time.
 - c. Photo Partnership (Registration Coordinator)
 - i. Big Wall Pix would like to offer a 10% kick-back to the organization from all parent orders. They believe this total would roughly be about \$1200-\$1500 per year. This kick-back would be based on a 3 year partnership. SGMHA is also pitching this to their board in March. Another option is year to year as before or researching a new company. Thoughts from the Board? Do the P&P's allow for this?
 - Would this contract lock the pricing in for the duration of the contract as well?
 - If not, potentially have a cancelation clause in case any pricing increases are excessive?
 - If Spruce Grove goes this route, it will make the logistics of photos easier as well.
 - This vendor is not a tournament photographer.
 - d. Smaller nets for U9 (U9 Director / Equipment Director).
 - i. Quote received for 4'x3' nets for the Glenn Hall Arena was \$1,264 for a pair, so total cost would be \$2,528 + tax.
 - ii. Motion required to proceed.
 - Motion: Proceed with the purchase of two pairs of the 4'x3' nets for U9 game use at the Glenn Hall Arena.
- **Motion:** **Ray Saruk** **Second:** **Thomas Scantlebury**

Motion passed with unanimous vote.

4. New Business:

- **PAC report – Craig Ross**
 - Not present. Nothing to report.
- **Onoway report – Amy Warren**
 - Onoway meeting set for April 4th with invitations going out to U13, U15, and U18 returning and aging out parents. The meeting will be a collaboration of thoughts, experiences from this season, pros, and cons, etc. from OMHA families to move forward with a final decision for next season and a potential partnership.
 - Would allow the OMHA Executive board to make a final decision so the conversations can happen with SPMHA and OMHA to potentially send their U15 & U18 programs to Stony Plain.
 - Subsequently, the Onoway AGM is set for April 19th where it could be announced to membership, then parents could plan accordingly, register, and should still have time to use a payment plan with SPMHA.
 - Still has questions coming forward with regards to officiating calls, specifically Rule 11 Maltreatment, and the differences with different officials. Parents asking where they can get an explanation.
 - We know there will be discussions going forward between the RIC, EFHL and Hockey Alberta, as we are also seeing discrepancies on how the Rule 11 is being dealt with as well.
- **Special Events**
 - Not present. Nothing to report.
- **Social Media**
 - Not present. Nothing to report.
- **Scheduling Coordinator**
 - Not present. Nothing to report.
- **Registration Coordinator**
 - Registration fees for 2023/24
 - 2022/23 Fees were

Division	Birth Year	Fees (Before June 30 th)	With Late Fees (After July 1 st)
U7	2016, 2017, 2018	500	650
U9	2014, 2015	731	881
U11	2012, 2013	814	964
U13	2010, 2011	876	1026
U15	2008, 2009	927	1077
U18	2005, 2006, 2007	1020	1170
U21 Recreation	2002, 2003, 2004	450	N/A

- Suggest we keep the fees the same as last year as we are financially in the positive for the upcoming year.
 - We know the Hockey Alberta insurance costs will be going up next year.
 - We know the costs for ice will be going up next year as well.
 - We have not been doing annual increases in fees, instead we did a bit of a catch-up last year.
 - Planning on keeping the fees the same this season.
- U21 Rec Hockey
 - 19 players required to be viable.
 - Message went out to u18 parents and Donna will create a social media post.
 - 6 - 8 weeks for Jersey order.

- The ice they use is late enough that it does not affect the other age groups.
 - Concerns with adults playing under the association's umbrella? I.e. alcohol, behaviour, etc.
 - Use of a team bond?
 - Reach out to other associations that offer this to see how they manage their program.
- AGM - April 24th
 - Room booked from 6:00 – 9:00 pm for the AGM to run from 6:30 - 8:30pm. Does this seem fair for time?
 - Must advertise 21 days prior (April 3rd).
 - AGM reports must be submitted prior to this date so they can be included on the website with other documentation.
 - A calendar reminder for the reports has been created with a due date of March 27th.
 - The April 3rd Executive Meeting will be the AGM planning meeting.
 - The following are the positions open this year;
 - President
 - Treasurer
 - Player Development
 - Director at Large
 - DEI (only was for 1 year, as it was left vacant)
 - U9
 - U13
 - U18/21
 - Events Coordinator - appointed
 - Apparel - appointed
 - Equipment - appointed
 - RIC (only was for 1 year, as it was not voted on at the AGM)
 - Parent Information Night/Equipment Swap
 - This event has been booked for Monday, August 15th at GHA. We have the floor from 5:30 - 8:30 pm and will host the event from 6:00 – 8:00 pm.
 - The idea is for all division directors to be present for new parents (as well as members of the executive board as required) on one-half of the floor and tables for individuals to sell their gear in the other space. Planning is still ongoing.
 - Cost is \$75/hour. We will cover this cost for the equipment swap as we are hosting the information night.
 - Timeline Planning Meeting
 - Would like to host this in May so we can set the plan for the year.
 - Will need the most up to date timeline that has been created (who has it?).
 - We can take half an hour at the May meeting to finalize this if there is a little bit of work done on it in advance.
- **Equipment Director**
 - Not present. Nothing to report.
 - **Head of Officiating**
 - Not present. Nothing to report.
 - **VP Administration**
 - Began contract renewal negotiations with the Registration Coordinator.
 - Added in wording to the contract about managing the bingo and administrating the bingo credits (previously discussed and changed).
 - Added in wording that the position will take over administrating the association raffle.
 - The position will also manage when the association gets an ALGC casino, which happens every few years.

- *Motion: Renew Harmony Pawluk as the Administrator / Registration Coordinator for the SPMHA for the 2023/24 season per the presented contract.*

- **Motion: Collin Kuca Second: Jeff Wilson**

Motion passed with unanimous vote.

- Reached out to Ice Scheduler / Referee Assignor to start conversation to see if Ryan is interested in continuing this position.
- Proposed change in structure of Board positions:
 - Feels we should have the DEI and RIC become appointed, non-voting positions rather than their current status as elected, voting positions.
 - Tabled. Further discussion required, some key members missing.
- **VP Hockey Operations**
 - Not present. Nothing to report at this time.
- **Player Development**
 - Nothing to report at this time.
- **Coach Development**
 - Nothing to report at this time.
- **Policy and Procedures**
 - Nothing to report at this time.
- **Treasurer Report**
 - Financials submitted to the Executive via email.
 - Thank you to Alana for her hard work on the Dance and U7 Jamboree. The amounts raised for the association are as follows:
 - Dance - \$5,131.00
 - U7 Jamboree - \$1,878.00
 - Some roles require extra driving above going to board meetings or the arena. Propose mileage reimbursement for these tasks.
 - Examples: Going to the city for a FED meeting, picking up or dropping off equipment from Elite or other vendors, going to the bank to make association deposits.
 - Proposing a fee of \$0.68/km, which is the allowable rate for 2023 set by CRA.
 - Difficult to manage, would need strong check and balances.
 - Some positions incur a lot of personal mileage, others very little.
 - How does where someone live affect this?
 - What is considered travel over and above usual executive business?
 - Tabled, as further discussion required.
- **Director at Large/EMHL Rep**
 - Do we need a procedure, similar to a safety plan, to deal with situations similar to what happened with SN701 last week?
 - Tabled, as further discussion required.
 - The potential for recurrence is there.
- **U7 Director**
 - Nothing to report at this time.
- **U9 Director**
 - U9 Parents and a few coaches are renting ice at the end of the month and doing Transitional U9 to U11 ice again this year.
- **U11 Director**
 - Nothing to report at this time.
- **U13 Director**
 - Not present. Nothing to report at this time.
- **U15 Director**
 - Not present. Nothing to report at this time.

- **U18/U21 Director**
 - Not present. Nothing to report at this time.

- **Referee in Chief**
 - Nothing to report at this time.
- **Diversity, Equity, Inclusion Director**
 - Nothing to report at this time.
- **President Report**
 - Nothing to report at this time.

Next Meeting: Monday, April 3, 2023 at 6:30 pm at the Stony Plain Library.

Meeting Following: Monday, May 8, 2023 at 6:30 pm at the Stony Plain Library.

Adjourn Meeting Order: 9:36 pm	Motion by: Jeff Wilson	Second: Kelly Stockwell
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