



Executive Meeting Agenda
 DATE: October 11, 2022
 LOCATION: 6:30 pm – Stony Plain Library

VOTING POSITION	NAME	Y/N	NON-VOTING	NAME	Y/N
President	Miranda Niebergall	Y	Special Events	Alana Kirkman	Y
VP Admin	Colin Kuca	Y	Social Media	Donna Freake	Y
VP Operations	Blaine Bretzlaff	Y	Equipment	Dez Hamilton	N
Player Dev.	Vacant		Onoway Rep.	Amy Warren	Y
Coach Dev.	Matt Curry	N	Registration Coord.	Harmony Pawluk (Gmeet)	Y
P & P	Kelly Stockwell	Y	Ice Scheduler	Dawn Helm	Y
Treasurer	Ray Saruk	Y	Head of Officiating	Ryan Steinke	N
Director at Large	Jeff Wilson	Y			
Past President	Vacant				
U7 Director	Brad Labine (Gmeet)	Y			
U9 Director	Curtis Boudreau	Y			
U11 Director	Paul Befus	Y			
U13 Director	Robert Helm	Y			
U15 Director	Derek Onysko (Gmeet)	Y			
U18/21 Director	Brent Riczu	Y			
Referee in Chief	Vacant				
DEI Director	Kaylee Duncan	Y			

Call Meeting to Order: 6:38 pm

1. Approve Agenda:

Motion: Blaine Bretzlaff

Second: Paul Befus

2. Approve Previous Minutes:

Motion: Paul Befus

Second: Ray Saruk

3. Old Business:

- a. Paid positions (offer letter/contract)
 - i. Covered in VP Administration report.
- b. Need a new home for the fundraiser part of the policy elsewhere in the P&P's, as the Covid Policy has been removed.
 - i. Covered in P&P report.
- c. Subcommittee for Bingo coordination and credit management.
 - i. Miranda and Harmony are doing changeover.
- d. VP Hockey Operations / VP Hockey Administration – place in election cycle.
 - i. Further discussion required offline.

4. New Business:

- **PAC report** – Craig Ross
 - Submitted via email
 - Report on numbers of SPMHA players that made PAC teams:
 - U18 – 6
 - U17 – 2
 - U16 – 3
 - U15 – 12
 - U13 – 3
- **Onoway report** – Amy Warren
 - Onoway players settling in with their new teams.
 - Some feedback in the stands about Onoway players joining our U15/U18 groups.
 - Onoway ice scheduler has had calls from SPMHA members about the Onoway Arena and ice. Will not be fielding calls about this going forward.
 - Onoway Arena run by the agricultural society. Ice price has been lowered from \$175/hr to \$155/hr for us to use the Onoway ice.
- **Special Events**
 - All applications have gone out to over 225 teams with expressions of interest for our U13 tournament. We have encouraged these to be completed by the end of next week so we can finalize the invites with Head Coaches and the tournament committee (Danielle, Alana and Ray).
 - Cost is \$1,500 per team, guaranteed four games.
 - Ray Saruk has very kindly offered to take on the role of tournament registrar. THANKS RAY, you are a huge asset to ensure the success of our tournaments.
 - We have secured retired Predators' player and now Oilers defenseman... Brett Kulak as our special Celebrity NHL guest at the U13 tournament to drop the puck. We are still finalizing details... stay tuned!
 - Association wide raffle fundraiser license has been approved.
 - They were anticipating the apparel store going live October 7th, but they had to revise a few things with the distributor. We will be going a local company called Brandz for this season. There will be two or three closing dates – open year-round doesn't work well. They will also be in contact with Donna (social media) and Harmony to inform teams/families of the release and hopefully our online store will be a great success!
 - We will be settling on a date for the association's dance next week, and once this date is confirmed we will be sure to send out an information package to the SPMHA managers regarding team requirements for sponsorships and volunteering. Many details to come regarding the dance during November's meeting.
 - The planning for the U7 Jamboree is also in motion. The sanction was approved by Hockey Alberta, and we are already receiving many inquiries. We have decided this will be a local invitational, so we are trying to ensure that our surrounding communities are partaking in the tournament.

- We are eager to discuss team requirements for both the dance and the U13 tournament with the executive. We have zero experience in planning a tournament so we would appreciate some input from the board.
 - In the past, if the U13 team met their sponsorship and volunteer requirements, it is believed they got their tournament registration fee returned to the team.
- Tentative date for the SPMHA Dance is February 4, 2023.
- **Social Media**
 - Lots of appreciation from our membership congratulating the players that made AA/AAA teams.
- **Scheduling Coordinator**
 - All ice must be scheduled through the ice scheduler for the team to be covered for insurance purposes.
 - Has met with Ryan to transition the ice scheduler position.
- **Registration Coordinator**
 - 532 Total Registrations (452 placed) with continued last-minute registrations in all divisions.

U7 - 77	U9 - 67	U11 - 79	U13 - 88	U15 - 67	U18 - 68
201 - 20	301 - 17	401 - 17	501 - 15	601 - 16	701 - 14 +2
202 - 19	302 - 15	402 - 15	502 - 13	602 - 17	702 - 15 +2
203 - 18	303 - 17	403 - 15	503 - 14	603 - 17	703 - 16 +1
204 - 20	304 - 18	404 - 16	504 - 16	604 - 17	704 - 16 +1
		405 - 16	505 - 15		
			506 - 15		

- Unpaid and not on teams:
 - U7 - 0
 - U9 - 3
 - U11 - 0 (though 1 waiting for team placement and 1 injured)
 - U13 - 2 unpaid, 1 fundraising unpaid, 1 injured (returning this week)
 - U15 - 1 unpaid fundraising, 1 injured
 - U18 - 0
- Late Registrations:
 - 2 incoming registrations for U7
 - 1 possible for U9
 - 1 incoming for U15 and 1 possible
 - 1 NBC from Spruce and 5 possible for u18
- Pictures for u7-u15 on October 8th and 15th, u18 will be in November, date TBD.
- Need to consider the payment of fundraising fee in regards to participation in evaluations – add to player evaluations follow-up sub-committee discussion.
- **Equipment Director**
 - Not present.
 - Turn in evaluation jerseys!!!
- **Head of Officiating**
 - Not present.
 - Nothing to report.
- **VP Administration**
 - Paid Administrators:
 - Dawn Helm notified the SPMHA of her desire to vacate the Ice Scheduler position. Contract drafting stopped. Efforts made to transition the duties to Ryan Steinke and negotiations occurred around this transition process.

- Negotiations began with Ryan Steinke to take over the duties of ice scheduling. Ryan Steinke has fulfilled this role previously and understood the requirements of the position and what demands the position involves. Agreement was made to compensate Ryan Steinke for the immediate transition of duties. A contract has been drafted to review and sign with Ryan.
 - The contract for Harmony Pawluk for the Registration Coordinator / Administrator position is under review for both parties and should be finalized and signed shortly.
 - Contracts drafted can be replicated easily for following year at the request of the executive. This process is planned to be negotiated and finalized before end of 2022/2023 season.
- Discipline:
 - Minor issue in U15 has been raised from team coach regarding concerning player behavior. Plan in place to move forward with consultative meeting between coach, director and Parent to get ahead of the problem.
 - Issue in U18 with inappropriate behavior on a player's part. I plan to discuss matter with Coach of team on plan moving forward.
- Prep Skates / Evaluations:
 - Pre-evaluation skates and evaluation skates – no oversight or coaches in the dressing rooms. This is a problem. Because this is a minor hockey association event, we need to ensure that there is supervision there. Recommendation: plan to have a volunteer for dressing rooms as well moving forward.
 - Appeal process for evaluations requires updating. Does not explain what will happen.
- Wants to see a multifaceted examination of evaluation process:
 - Conduct an association wide survey of the evaluation and team formation process.
 - Conduct an executive survey of the evaluation and team formation process.
 - Take these two reports and conduct a review of the process that would include consultation with Hockeyevaluations.com and externally look at options.
 - Prepare a report for the executive on the evaluation process and recommendations moving forward and submit for review to executive before scheduling an executive meeting on the topic to make decisions for next season.
- Believes we need to have a confirmed season timeline in place and follow it for next season.
- Wants to understand how the U18 team movement happened?
- U15/U18 discussion of submission of team tiering and the ideology behind our decisions.
- **VP Hockey Operations**
 - September was a very busy month and slightly overwhelming.
 - We have some changes to make for future years relative to policy regarding evaluations:
 - Clarity in evaluation policy
 - What is the policy - define the steps clearly
 - Who is responsible for eval appeals
 - What is requirement to apply for an appeal
 - What is the timeframe for receiving and giving appeal results
 - What criteria does an appeal have to meet, if any - cost?
 - Some other items to clarify for evaluations are as follows;
 - How many skates can a player miss before we need to internally evaluate
 - How many ppl are required to do an internal eval
 - U7 eval tiering or parity
 - What tier does a player begin new evals at
 - Do we hold spots for players evaluating elsewhere or injured
 - We NEED to have a meeting in November to go over the process and begin the process of learning and improving.
 - It will not be done in one meeting, but it needs to start early.

- A committee needs to be formed and proceed forward.
- All the directors, new and old, did an amazing job with the prep skates and eval skates. It is a ton of work - work that you can see and much more that nobody knows about behind the scenes. Thank you to Brad, Curtis, Paul, Bob, Derek, and Brent.
- We do need to find ways to spread out the work in a manner that doesn't wear down people – this year has felt relentless. Some team building could do us good.
- We are still either evaluating for the first time or re-evaluating players, some based on appeals. We have a had a total of 7 appeals;
 - U11 - 2
 - U13 - 2
 - U18 – 3
- **Player Development**
 - Position now vacant.
 - Blaine temporarily covering this position to ensure the MCN scheduling is complete.
 - Collin will reach out to the two other people that applied to let them know that the position posting will be going up again.
- **Coach Development**
 - Not present.
 - Nothing to report.
- **Policy and Procedures**
 - Motion: Replace email voting with use of Gmeet for emergency business requiring Executive Board approval. Motion will go to the chair for distribution to the Executive group. The Gmeet would be limited to the single issue/item.
 - **Motion: Kelly Stockwell Second: Blaine Bretzlaff**
 - Motion carried unanimously.
 - Would like to remove “Section 23.0 Concession” from the P&P’s and replace with “Section 23.0 Association Raffle Fundraiser.” Will need to work offline to present to the Executive.
 - Deficiency noted in the Appeal process regarding player placement after evaluations – it does not clearly outline the process or expectations for this in the P&P’s. Will work and would like to bring to the player evaluations follow-up sub-committee for discussion and input prior to bringing to the Executive for approval.
 - Signing of Section 12.0 Executive Board of Directors Standards of Conduct, as per P&P’s.
- **Treasurer Report**
 - Completed two manager/treasurer meetings, all but 4 teams attended and they have their banking info and ref cheques, directors getting it to the other teams that missed the meetings. Believes the meetings were very helpful and we need to continue with them. The timing of after the fed manager meeting and before the first game worked well.
 - Raffle deposits – Over half of the members have paid their deposit by e transfer which makes our work collecting the money much easier, need to continue to promote this as the easiest way.
 - Why do we limit the number of on ice helpers per team that we pay for?
 - The administrator ensures that we shuffle the around the unused spots from teams that do not use their allotted number of coaches on the HCR.
 - Coach Director budget will cover any additional, if there are any, for this season.
- **Director at Large/EMHL Rep**
 - Affiliation concerns – should we approach the EFHL / Hockey Alberta for special permissions?

- **U7 Director**
 - Feedback from U7 Parents/Coaches is that team sizing for U7 of 18 - 20 kids is too large.
 - U7 is only allotted ½ ice, games are difficult as 20 kids on a bench is impractical. U9 games split their team in half and half go on each side, but at U7 is far more difficult. Tournaments also require double entry due to sizing which again is a challenge as more fundraising/seed money is required from parents.
 - Further research and discussion required.
 - The skill disparity on team 4 is much too large. By having a large team, approx. 4 to 5 kids are far more skilled than the rest that are just learning to skate. If team sizes are smaller, this would not happen as those 4 or 5 kids would end up on a higher team. 2 complaints received thus far from parents on that team.
 - Understandable that ice time is a challenge but should be considered for minimum 5 teams next year which would be approx. 15 kids per team, rather than 19.
 - Believes we need to have a confirmed season timeline in place and follow it for next season.
 - Could raffle tickets be provided right after team formation next season? This could be sent out with other team fundraisers or before some fundraisers as well give parents more time to sell and recoup their deposit.
 - License isn't applied for until after we have the amount of players confirmed.
 - For large families with lots of kids (one family talked to me has 4), it is a lot of tickets to sell. Is there any way for them to do bingos (or something else) in lieu of multiple raffle tickets?
 - There are people that sell out of their tickets that will assist in selling – just need to talk to their manager.
- **U9 Director**
 - Evaluations went fairly smooth. Good group of volunteers.
 - Has assistant coaches that need the forms for the Vulnerable Sector Check still.
- **U11 Director**
 - 5 Teams rostered for U11 including the HADP.
 - Bigger teams, 16 on HADP, 17 on 3 teams and 18 on team 4. Ideally would have shot for 6 teams but not enough numbers.
 - 2 Regional Players are on the U11 HADP and there were the only two Regional Players who tried out.
 - One win was we had two U15 kids come ref our prep skates and since both kids have taken the ref course and will be new refs in the association. Would like to see something like this going forward as an onboarding opportunity for new refs. Paid them a \$20 Booster Juice gift card each and gave them a reference letter from the association.
 - Has feedback for the player evaluations follow-up sub-committee.
- **U13 Director**
 - Two player evaluation appeals have been dealt with – no player movement.
 - There are still approximately 7 people to add to teams – not sure when/if we will see them.
 - Would we be interested in an app that predicts concussions?
 - Tabled until a later date.
 - 1616 Program – do we need special permission from the parents to participate in this?
 - Bob to email the information to the U13 parent group to see if there are any families that

- **U15 Director**
 - Once the final roster was set, the U15 division now consists of 73 players.
 - In U15 we have 4 teams, 2 body checking teams and 2 non-body checking teams.
 - Only 5 of the 73 players indicated that they wanted to play on a non- body checking team.
 - Would like to see player evaluations follow-up completed by sub-committee asap and has feedback for that committee.
 - Breakfast Club – Player Development opportunity:
 - Discussed “Breakfast Club” with Matt Gorman (MCN).
 - MCN currently runs this at the TLC in the mornings for the SGMHA.
 - Cost is \$160, which includes seven 1 hour sessions every two weeks.
- **U18/U21 Director**
 - Overall, the U18 evaluation process went well. 81 players were originally registered and we ended with 65 players on 4 teams. Many of the 16 not playing for SPMHA went on to play elite hockey such as PAC or Junior B, the others are injured or taking a year off.
 - We have 16 rostered in 701, 16 in 702, 15 in 703 and 18 in 704. We have 2 body contact and 2 non-contact teams (that is changing to 3 body contact and 1 non-contact teams).
 - Double the registration in U18 this season has considerably changed the dynamic of the teams. For example, players who previously played Team 1 or Team 2 are now on Team 2, 3 or even 4.
 - Has feedback for the player evaluations follow-up sub-committee.
- **Referee in Chief**
 - Not present – newly appointed.
 - Nothing to report.
- **Diversity, Equity, Inclusion Director**
 - Heard back from the Edmonton Sled Hockey Association. They would love to come do a fun game here. They only have one team so asked that we provide some players/coaches to play with/against. They would mix and match their players with ours to make two teams and have a fun game.
 - Will be reaching out to Paul Band and Alexis Nakota First Nations this week for introductions.
 - Would like to send out an email regarding the new maltreatment playing rule that was implemented last season.
 - Tabled for next meeting
 - Would like clarification on the mixed dressing room policy.
 - Kaylee can reach out to Kelly offline for details.
- **President Report**
 - A huge thank you to all the directors and the volunteers that logged hundreds and hundreds of hours this evaluation season.
 - Thank you to every coach that submitted an application and attended an interview. We can't grow our athletes without their time and dedication.
 - We've selected a new RIC, Kimberlee, who is excited to get going in the role. We've had quite a few new referees take their certification, which is fantastic to see!
 - I wish all teams a fun and successful season!

Next Meeting: Monday, November 7, 2022 at 6:30 pm at the Stony Plain Library.

Meeting Following: Monday, December 12, 2022 at 6:30 pm at the Stony Plain Library.

Adjourn Meeting Order: 9:09	Motion by: Blaine Bretzlaff	Second: Brent Riczu
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