



Executive Meeting Agenda  
 DATE: December 13, 2021  
 LOCATION: 6:30 pm – Google Meet

VOTING POSITION	NAME	Y/N	NON-VOTING	NAME	Y/N
President	Miranda Niebergall	N	Special Events	Kaylee Duncan	Y
VP Admin	Chad Kulak	Y	Social Media	Kyla Semotiuk	Y
VP Operations	Blaine Bretzlaff	Y	Equipment	Dez Hamilton	N
Player Dev.	Kevin Worry	Y			
Coach Dev.	Matt Curry	Y	Registration Coord.	Harmony Pawluk	Y
Treasurer	Ray Saruk	Y	Scheduler	Dawn Helm	Y
P & P	Kelly Stockwell	Y	Head of Officiating	Ryan Steinke	N
Director at Large	Jeff Wilson	Y			
Past President	Michael Thomas	N			
Referee in Chief	Killey Vaughan	N			
DEI Director	Rose Olson	N			
U7 Director	Danielle Ribich	Y			
U9 Director	Curtis Boudreau	Y			
U11 Director	Alana Kirkman	Y			
U13 Director	Thomas Scantlebury	N			
U15 Director	Mike Short	Y			
U18/21 Director	Collin Kuca	Y			

**Call Meeting to Order: 6:33 pm**

**1. Approve Agenda:**

**Motion: Matt Curry**

**Second: Ray Saruk**

**2. Approve Previous Minutes:**

**Motion: Blaine Bretzlaff**

**Second: Matt Curry**

### 3. Old Business:

- a. Update from Player Acceleration Committee – hoping to provide update in January.
- b. Affiliation Process – awaiting committee member feedback. Update possibly in January?

### 4. COVID update:

- Nothing to report

### 5. New Business:

- **PAC report** – Trevor Dowhaniuk
  - Unable to attend – PAC Report emailed out to the Executive, highlighting how the teams are doing.
- **Special Events**
  - Are we comfortable going ahead with the Association Dance? Covid concerns, optics?
  - Town will be providing the people to check vaccination records. As of right now, provincial guidelines allow for this event under the REP.
  - Aiming for 250 sold tickets, 53 volunteer tickets. Each team has to buy/sell 10 tickets.
  - Budget expenses are quite low.
  - Will run similar to a restaurant/night club under the REP.
  - Donna Freake is putting together the poster for the event.
  - Need to get a communication out to the membership – save the date.
  - Singles, couples, team awards for costumes.
  - Going to lend an empty raffle barrel to the Ringette Association for their raffle draw so they can use it on Wednesday.
  - We sold 16,000 out of the 18,000 tickets – our barrel isn't big enough, but they are definitely expensive.
  - Winners posted on social media and will be added to the website tonight (Kaylee will submit the names to Harmony).
- **Coach Development**
  - 25 coaches participated in Movember challenge. Almost \$6,000 raised.
  - Will be posting pictures and prizes for best/worst moustache and most money raised.
  - Has thank you gifts for coaches, assistant coaches as a thank you.
  - Has attended practice for almost every team - four to go.
  - Has been pairing coaches for mentoring.
  - Have held a couple of MCN sessions for coaches.
  - Tried to put together a defensemen session for U13 – U18 coaches – poor response.
  - Looking for the guest speaker for a coach year end.
  - Has provided an appropriate book to each head coach (tangible teaching aid).
  - Looking at IHS memberships for coaches – would the association reimburse this, the teams, or just individuals cover this on their own?
  - Will reach out to Killey to put something together for the coaches regarding the new Hockey Canada rules (Rule 11.2 Disrespectful, Abusive, and Harassing Behaviors / 11.4 Discrimination)
- **Social Media**
  - Lots of pictures being submitted, some parents upset that their stuff isn't getting posted quickly enough.
  - Activity has increased a lot since the position was created.
- **Policy and Procedures**
  - Working on some sort of Technology Policy to cover the use of SPMHA email addresses.
    - o Might be able to put a disclaimer on the bottom of the emails?
  - Working with Harmony on a manager manual, as time permits.
- **Director at Large/EMHL Rep**

- EFHL executive meeting tomorrow.
  - Continuing to have lots of Rule 11.2 Disrespectful, Abusive, and Harassing Behaviors / 11.4 Discrimination issues throughout the league.
  - For Edmonton Minor Hockey Week, coaches need to purchase buttons to get into all of the EMHW events, but also gets you free coffee at McDonalds. Harmony had suggested that maybe we pay for these for the head coaches or encourage teams to cover this? Buttons are \$5, or single game entry is \$3.
  - Requirement for volunteers is ~1.3 volunteers per game, or estimating 125 total. Can we offer an incentive to encourage people to step up and volunteer?
  - Penalty box, scoresheet, selling buttons, etc.
  - January 8th/9th we are hosting 26 games.
  - Has anyone confirmed that our volunteers will be assigned to the games in Stony Plain? Yes.
  - Will they be required to volunteer during their child's game? Possibly?
  - Can the buttons be purchased in advance?
  - Could the teams purchase these and then the association reimburse?
  - There will probably two games that we have to provide volunteers for at games in the city.
- *Motion: Seeking approval for under \$1,000 to pre-purchase the buttons for the volunteers upon verification that pre-purchase is available.*
- **Motion: Blaine Bretzlaff                      Second: Matt Curry**
- o Motion carried unanimously.
- **U7 Director**
    - Forwarded u7 tournament requests to all of the teams.
    - Dawn is working on getting replacement ice for the two u7 teams that missed due to the thin ice at the TLC.
    - A skating training aid was demonstrated at the TLC that helps with working on (Dragon's Den)
    - Timbits Tournament – we can't submit u7 teams into this, because we don't participate at the u7 program in the EFHL?
      - o Chad will ask Jeff to look into this
      - o Dawn will ask some people she knows in SG
  - **U9 Director**
    - Nothing to report this meeting.
  - **U11 Director**
    - Have had a few small issues within the division, but working through them.
  - **U13 Director**
    - Not present. Nothing to report this meeting.
  - **U15 Director**
    - Lots of affiliate forms signed in the last week.
    - Everything seems to be going quite well in the division.
  - **U18 Director**
    - Minor issue identified with one of the teams, but it doesn't seem to be a major concern after meeting and talking with some of the parents in the stands at a game.
    - Tracking down ice for an injury during gameplay is difficult. What can we do other than finding the rink attendants at the Glenn Hall Arena?
  - **Player Development**
    - Dawn has been helping with securing ice for MCN sessions since the EFHL game schedule was released that caused the MCN schedule to be shuffled.
    - Train the trainer sessions for goalie coaches in conjunction with the goalie player development sessions in January.

- Scheduling player development early in the season works better with the ice schedule, i.e., right after evaluations before tiering round in EFHL begins.
- Scheduling player development sessions on a specific day of the week might work better for next season?
- MCN is only available for some time on Tuesday and some time on Wednesday at this point.
- **Referee in Chief**
  - Not present, email report.
  - On pace to complete 50 supervisions by the end of the season.
  - On ice session for the new officials in November, one planned in December.
  - Has had feedback from parents about younger officials, which is to be expected. There are a lot of new, young officials this season.
  - Concern from u9 coach about how referees handle penalties in that age group. The referees are using the system as outlined by Hockey Canada.
- **Equipment Director**
  - Not present. Nothing to report this meeting.
- **Scheduling Coordinator**
  - EMHW schedule upcoming.
  - Would ice during the Christmas break be added to the contract or paid by the teams? Should be paid by the teams.
  - Should she wait and see if teams request it or ask the teams if there is interest in ice during the Christmas break so she only has to get the ice once? Worth asking the teams.
  - U9 gets one shared ice during the week and then first dibs on an unscheduled slot if they don't have a game on the weekend. Everyone older than that gets two half ice practices per week (except U18).
  - No more full ice for U15 and younger unless the coaches make a deal amongst themselves.
  - There was a considerable shortage of league game ice which is leading to a lot more weekday games, which affects the availability of ice for practices during the week.
- **Head of Officiating**
  - Not present. Nothing to report this meeting.
- **Registration Coordinator**
  - TeamSnap proposal forwarded to VP's for approval.
  - New website build is ongoing.
  - Working with Kelly on manager manual, coach and treasurer information documents.
  - SPMHA email addresses for Coach/Manager/Treasurer working very well. Has requested Kelly develop a Technology Policy associated with the use of these.
- **President Report**
  - Not present. Email report.
  - Miranda and Chad met with the Town of the Stony Plain recently.
    - o Asked about SPMHA logo on the ice next season.
    - o Discussed ice shortage and purchase of ice outside of the community.
    - o Discussed Stony Plain Eagles dressing room space, if it should become available.
    - o Brought up LiveBarns again.
    - o Discussed presenting to the town council to discuss the value the association brings to the community.
  - TLC is updating their internet so teams can stream games better, but not interested in LiveBarns at this point.
- **Treasurer Report**
  - Sold \$80,600 in tickets for the raffle.
  - Netted \$61,000 on the raffle after prizes and expenses.
  - Darwin is away – will send out financials before the next meeting including comparison year to date.

- Looking into the investments, when they are coming due, what is the intent of the money, etc.
- Received an email regarding the casino date for next year (May 13th and 14th). Miranda said she will manage it.
- **VP Hockey Operations**
  - Nothing to report this meeting.
- **VP Administration**
  - Have been told that the new arena won't be until Phase 2 of the future Recreation Centre build.
  - Contributing the invested funds toward the Recreation Centre build could help SPMHA have some input in the design phase (i.e., dryland training area, conference room, etc.).
  - Lots of evaluations information collected, will need time to prepare it.
- **Diversity, Equity, Inclusion Director**
  - Not present. Nothing to report at this time.

Next Meeting: TBD

<b>Adjourn Meeting Order: 9:10 pm</b>	<b>Motion by: Blaine Bretzlaff</b>	<b>Second: Kevin Worry</b>
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