



Executive Meeting Agenda
 DATE: November 4, 2019
 LOCATION: Stony Plain Library 6:30 pm

VOTING POSITION	NAME	Y/N	NON-VOTING	NAME	Y/N
President	Miranda Niebergall	Y	Special Events	Susan Smith	Y
Operations	Bob Flegg	Y	Webmaster		
Player Dev.	Blaine Bretzlaff	N	Fundraising		
Coach Dev.	Craig Ross	Y	Registration Coor.	Harmony Pawluk	Y
Treasurer	Aimee Beaudet	Y	Equipment	David Podhaniuk	N
Registrar			Scheduler	Ryan Steinke	N
P & P	Jeff Wilson	Y	Head of Officiating	Ryan Steinke	N
Director at Large	Chad Kulak	Y			
Past President	Michael Thomas	N			
Bantam Director	Nicole Mavridis	N			
Peewee Director	Ray Saruk	Y			
Atom Director	Kelly Stockwell	Y			
Novice Director	Matt Curry	N			
Initiation Director	Garett Broadbent	N			
Referee in Chief	Killey Vaughan	Y			

1. Call Meeting to Order: 6:46 PM
2. Approve Agenda:

Motion: Craig Ross

Second: Chad Kulak

3. Approve Previous Minutes:

Motion: Killey

Second: Chad Kulak

4. Old Business:

Aimee: Withdraw motion for EFT.

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5. New Business:

- **PAC report** – Trevor Dowhaniuk
 - JTW: Not here.
- **Special Events**
 - Tournament update SS: Looking really good, most stuff being offset by donations.
 - Skalicky Dust-Up
 - PD day skates SS: Did not make money; lost ~\$550 on the event; however, may not be correct since tournament rates were used (probably closer to break even).
 - Photography: 363 processed; 4 missing (total)
 - Dance: February 2020: 50/50, Silent auction, 70's theme; full dinner and midnight snack (Freson Bros); price \$40 per ticket, each team sells 10 tickets.
 - Motion: \$5150 to secure catering. Aimee; Second Jeff Wilson; Passed.
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- **Equipment Director**
 - Nothing
- **Player Development**
 - Nothing; moving along with Goalie
- **Coach Development**
 - Working on Backcheck (Harmony to look into it).
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- **Initiation Director**
 - Nothing.
- **Novice Director**
 - Nothing
- **Atom Director**
 - Some problem with trading/rescheduling of ice times.
- **Peewee Director**
 - Nothing
- **Bantam Director**
 - N/A
- **Treasurer Report**
 - review of financials to date
 - Regarding Golf Tournament: Issue with receiving SE related income (not yet received).
 - team budget discussion
 - Aimee to put together a new team budget template.
 - Concern over concession: lack of cheques: Bob needs to know right away to chase this down.
 - Issue with Concession Cheques in general.
 - Could the Paul Band write a check to cover all players' concessions.
- **Operations Director**
 - Nothing
 - Question on retiring. Not set rule.
- **Policy and Procedures**

- Registry information received.
- **Director at Large/EMHL Rep**
 - update to P&P
 - Chad circulated suggested edits to the P&P:
 - 7.3
 - 10.7: Concern over making sure the discussion of the motion is separated from the voting on the motion (so that there is an opportunity to support/disagree prior to the motion to being finalized and voted. Add "and using the same processes".
 - 12.7
 - 22.0: Change to volunteer credits.
 - 7.1
 - Management of Bantam representative for EFHL seems to be okay.
 - Motion: Chad: Move to amend P&P as discussed; second by Craig; passed.
 - Discussion: Should the Executive nominate the president? What about past president? Is the term too long? Do they need a vote, since they aren't voted in? Do we limit terms to 2 years for all members? Tabled for further discussion.
- **Scheduling Coordinator**
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- **Head of Officiating**
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- **RIC:**
 - Has not done a good job. Sorry.
 - To coordinate with Ryan on division of labour.
- **Registration Coordinator**
 - Some outstanding payments.
 - Some outstanding coaching requirements.
- **President Report**
 - admin position:
 - Aimee is doing more her scope
 - Either reduce her duties to match the tasks outlined in the bylaw description.
 - Those tasks are easy
 - Hire her as the Admin and pay her (would require advertising for the job).
 - Coordinate ref payments for evaluations and teams
 - * Payables/ Receivables. Including requesting payments, picking up cheques from Darwin, getting signatures, and sending/delivering cheques to payees
 - * Track concession cheques and shifts worked/missed
 - * Track Bingo shifts and payments

- * Contact point for Concession Manager
- * Concession Cash. Including picking up cash-outs from rink, reconcile on spreadsheet, and making bank deposits
- * Counting floats and cash at concession and get change as required
- * Mail picked up from rink office and post office then sorted and distributed to appropriate persons, ie. Tournament or special events co-coordinators
- * Deliver supporting documents for all financial items to Darwin for audits to happen at a later date.
- No question that she is doing more than her share.
- Concerns over whether we should hire a person to do these administrative tasks.
- Concerns over segregation of treasurer related tasks to other administrative, but financially related items.
- Need to acknowledge her concerns and move to remediate them as soon as possible (e.g., Issue heard, will be dealt with in this manner by this date).
- Executive needs to understand the needs (concerns) so we can address them. Need to advertise this; cannot fill the role without advertising.
- ice scheduling:
 - Have a lot of ice. Some higher tiered teams are not getting their extra ice, full ice rotation and we are apparently returning more ice than typical.
 - Green ice allocation not streamlined yet.
 - Why are Novice on the ice after the Peewee? Being addressed.
- Onoway
 - Talks with Lecoq; numbers are dropping.
 - Would like to consider an amalgamation (take all their players); may allow an opportunity to bring back a Midget program and a girls' program.
- Hockey Alberta AGM – Nov 22-23rd Red Deer:
 - Miranda cannot attend; who wants to go.
- Christina Chase:
 - It's not a prize.
 - Free registration is to be used within SPMHA.
 - SPMHA does have a program for her son.

Next Meeting: December 09, 2019

Adjourn Meeting Order: 9:10 PM	Motion by: Jeff Wilson	Second: Craig Ross
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