



Executive Meeting Agenda
 DATE: July 6, 2020
 LOCATION: Dog Rump Creek, 6:30pm

VOTING POSITION	NAME	Y/N	NON-VOTING	NAME	Y/N
President	Miranda Niebergall	Y	Special Events	Danielle Ribich	N
Operations	Chad Kulak	Y	Social Media	Kyla Semotiuk	Y
Player Dev.	Blaine Bretzlaff	N	Equipment	David Podhaniuk	Y
Coach Dev.	Matt Curry	Y			
Treasurer	Aimee Beaudet	Y	Registration Coor.	Harmony Pawluk	Y
P & P	Kelly Stockwell	Y	Scheduler	Ryan Steinke	N
Director at Large	Jeff Wilson	Y	Head of Officiating	Ryan Steinke	N
Past President	Michael Thomas	Y			
Referee in Chief	Killey Vaughan	Y			
U7 Director	Rose Olson	N			
U9 Director	Kevin Worry	Y			
U11 Director	Derek McInroy	Y			
U13 Director	Ray Saruk	Y			
U15 Director	Mike Short	Y			
U18 Director	Craig Ross	Y			

Call Meeting to Order: 6:39 PM

1. Approve Agenda:

Motion: Craig Ross

Second: Kevin Worry

2. Approve Previous Minutes:

Motion: Ray Saruk

Second: Matt Curry

3. Old Business:

- No old business.

4. New Business:

- **PAC report – Trevor Dowhaniuk**
 - Trevor not present - No report.
 - Miranda has been signing lots of forms for players to try out for PAC so far this summer.
 - Kevin Worry – Why don't we have anything about PAC on our website?
- **Registration Coordinator**
 - 397 registrations so far, including U18
 - 54 U7 (24 are four year olds)
 - 62 U9
 - 85 U11 (five goalies)
 - 72 U13 (four goalies) – 16 players / 0 goalies trying out for PAC
 - 67 U15 (eight goalies) – 19 players / 7 goalies trying out for PAC
 - 57 U18 (eight goalies) 31 players / 6 goalies trying out for PAC
 - Positive numbers, especially with the impact of COVID.
 - Not all registrants are paid for.
 - There are quite a few people using the four payments option.
- **Equipment Director**
 - Three sets of jerseys to be ordered for U18 (home and away)
 - Plan to order same number of sets of evaluation jerseys as what we have for Bantam.
 - Gifting a jersey for final year U18 players, not as easy as what we thought. A single jersey would cost over \$100 and we would be pulling random numbers from different sets. Doesn't allow the jerseys to be turned over every three years as usual. U18 director to meet with teams at the beginning of the season to gauge sentiment.
 - Iron on letters are not good for the jerseys (glue residue left behind) – association to look at ordering the snap on letters for teams U11 and up.
 - Current plan was to continue with jersey parents (home and away) unless mandated by Hockey Alberta. Jerseys would need to be washed after every use. Guidelines coming from Hockey Alberta? Or do we have each player order jersey bags and look after their own jerseys? Organization would be best to pre-purchase the garment bags in order to ensure that they are available at the start of the season. Garment bags cost approximately \$20 each. What about a jersey deposit?
 - Issue with evaluation jerseys – can't be reusing the same jerseys multiple times in the same day.
 - Not needing to order PPE at this point – haven't heard from Glenn Hall / TLC yet.
 - One more jersey / puck bag / medical kit return night.
- **Operations Director (Order Moved)**
 - Return to Hockey
 - Haven't heard from the Glenn Hall or TLC yet.
 - Potentially adjusting the schedule – might affect Peewee tournament. Can we have a tournament anyways? Potential for replacing that fundraising?
 - Policing those that don't follow the Covid protocols.
 - Additional PPE requirements the organization might need to provide to the coaches.
 - Insurance – we will need to have a waiver in place?

- Next Federation meeting isn't for quite awhile. Chad to contact his EFL contact (Chris March – Manager of Operations).
- Phase 2 using Cohort Teams – two teams or three teams, playing five vs. five, four vs. four? Might be a mini-league to start the season before the Federation regular season starts. It appears it will be some sort of modified season.
- Hockey Canada vs. Hockey Alberta – HC is saying if a player has a common cold they need to isolate for 14 days and the organization needs to refund them their money for the missed time.
- Really few answers – mostly questions from the HA Return to Play document.
- Should we schedule a COVID specific meeting including Spruce Grove, PAC and the Hockey Edmonton representative?
 - Example issue: PAC evaluations versus SPMHA evaluations – if you try out for PAC it becomes your cohort program, you will have to isolate 14 days before SPMHA can become your cohort program again?
- SPMHA to issue a statement to the parents summarizing how they feel the Hockey Alberta Return to Play guidelines will be implemented.
- **Scheduling Coordinator**
 - Nothing to report
- **Special Events**
 - Nothing to report
- **President Report**
 - Ice Allocation:
 - TLC – no changes on the ice allocated from last year. Glenn Hall – lost one slot on Sunday late afternoon to the Eagles hockey academy (at 17:15). Lost one slot on Monday evening to Ringette. Should we engage our members to raise a concern with the town? Should we attend a town council meeting to raise a concern? Contact the Town Manager? Ryan is working to map out what we will have for expected teams with the ice schedule now provided to see how it will work for this season.
 - Onoway Minor Hockey's new president is concerned about the number of registrants that they have so far this season. Only 36 registrants so far (about three weeks ago).
 - Same people for running the concession this year. Not sure how this will be affected by COVID.
 - Bingo is up and running. Need to come with a mask to work your bingo.
- **Referee in Chief**
 - Shared clinic with Spruce Grove. Not sure when it will be yet. May be impacted on when the regular season with Federation starts.
 - Killey wants to meet with the coaches at the start of the season to discuss expectations for the officials. For example, correcting penalty calls is more around peewee/bantam, not atom.
 - Minimum of two supervisions of each referee expected this year (Killey/Ryan). One early in the season and one early in the second half of the season.
 - Killey would like to have an Official feedback form on the website this season so input gets sent to Killey/Ryan. Will need assistance.
- **Treasurer Report**
 - Casino beginning of next year.
 - Oilers Community Foundation not accepting names for the 50/50 at this point.
 - POS options – still looking into it. Ethernet cable required from the office to the concession area.

- Investments are good until 2023. One GIC coming due, accountant advised Aimee to roll it over for 5 another years.
- Concession managers would like to get a small safe with a drop slot.
- Aimee needs a small filing cabinet for the office. Craig to provide.
- New printer and copier required for the office.
- **Social Media**
 - Facebook / Instagram not linked because it isn't for an individual or business account.
 - Facebook for messaging.
 - Instagram for photo memories and memes only.
 - Can we somehow have our SPMHA information linked from the town of Stony Plain webpage (community directory section).
 - Draw for the registration fees was posted on Facebook live.
- **Operations Director**
 - Ryan will be web designer/ice scheduler/referee scheduler again. Contact Chad for items related to Ryan so Chad is aware is aware of Ryan's work load and provide clarity in his role.
 - Coach / Manager manual. Currently hidden, needs to redone? Or just an addendum to the Hockey Edmonton Coach / Manager manual? Hockey Edmonton Coach / Manager is very well done. Should do an internal review of the manual by experienced managers to see what is missing.
 - Bylaws on the website are not the ones stamped approved by Registries yet. Are we concerned with that, or can we go ahead and post what we have, which have been approved by our organization already?
 - Refund Policy – may work on the wording, as Chad has received responses from many organizations.
 - U11 Pathway – will there be a need to do this before evaluations? Is there ice time available for this? Miranda to reach out to Hockey Alberta to see if this is required this season if the season won't actually be starting until later in the year.
- **Policy and Procedures**
 - Jeff to provide native files to Kelly. Turnover upcoming.
 - Need to have the legacy director email addresses forwarded to the new email addresses going forward (came into effect June 30th).
 - Need to clean up the "Administrator" Role in the Bylaws – has been broken into several different positions.
 - Coaches picked – currently says in the Policies & Procedures that these are ratified by the executive in one spot.
- **Director at Large/EMHL Rep**
 - Turnover with Chad upcoming.
 - Should we be updating passwords for iVolunteer, Hockey Canada, etc. every year? Jeff is still looking after these items.
- **U7 Director**
 - Not present. Nothing to report.
- **U9 Director**
 - Policy on how we manage the half ice boards required. Specific to PPE, especially with Covid.
 - The Federation application of the setup of the half ice dividers was sloppy. Parents or Coaches have to be provided by both teams – some had the skates and helmets, some didn't. Every facility seemed to have different rules for how to do this.
 - The half ice boards don't really work at the TLC, so games were only supposed to be scheduled for the Glenn Hall. This wasn't the case last year. Had to use the foam dividers, but it seemed to work.
 - Increasing Diversity and Inclusion in hockey – do we address this as an organization? Resources available:

- The First Shift Program
 - Hockey Canada Initiative
 Kevin to investigate.
- **U11 Director**
 - Evaluations – concerns with the professionalism in the box that he saw from the evaluators last year. Chad to review the SPMHA expectations with Justin heading into evaluations.
- **U13 Director**
 - Tom is still working on setting up the times for the coach interviews for the Peewee AA.
- **U15 Director**
 - Nothing to Report
- **U18 Director**
 - Nothing to Report
- **Player Development**
 - Nothing to Report
- **Coach Development**
 - Coach applications – working with Harmony.

Next Meeting: August 10, 2020

Adjourn Meeting Order: 9:40 pm	Motion by: Kevin Worry	Second: Chad Kulak
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