



Executive Meeting Agenda
 DATE: December 7, 2020
 LOCATION: Zoom Meeting 6:30pm

VOTING POSITION	NAME	Y/N	NON-VOTING	NAME	Y/N
President	Miranda Niebergall	Y	Special Events	Danielle Ribich	Y
Operations	Chad Kulak	Y	Social Media	Kyla Semotiuk	N
Player Dev.	Blaine Bretzlaff	Y	Equipment	David Podhaniuk	N
Coach Dev.	Matt Curry	Y			
Treasurer	Aimee Beaudet	Y	Registration Coor.	Harmony Pawluk	N
P & P	Kelly Stockwell	Y	Scheduler	Ryan Steinke	N
Director at Large	Jeff Wilson	Y	Head of Officiating	Ryan Steinke	N
Past President	Michael Thomas	N			
Referee in Chief	Killey Vaughan	Y			
U7 Director	Rose Olson	Y			
U9 Director	Kevin Worry	Y			
U11 Director	Derek McInroy	N			
U13 Director	Ray Saruk	Y			
U15 Director	Mike Short	Y			
U18 Director	Craig Ross	Y			

Call Meeting to Order: 6:35 pm

1. Approve Agenda:

Motion: Craig Ross

Second: Kevin

2. Approve Previous Minutes:

Motion: Kevin Worry

Second: Chad Kulak

3. Old Business:

- Select sub-committee to prepare a procedure for the use and oversight of the e-transfer account.
 - o Members: Kevin Worry, Kelly Stockwell
 - o The sub-committee can contact Darwin Bozak who oversees the association's bank accounts for information.
 - o Information is also available from the accountants that do our year end.

4. COVID

- Discuss "62.0 COVID-19 PANDEMIC POLICY" prepared for the SPMHA Operational Policies and Procedures Manual.
 - o Discussion and revisions of some of the specific policy wording as originally presented to the executive.
 - o Discussion – No mention of the Covid Director, just the Team Covid Leads. Why do we no longer have the Covid Director role? Should we be reviving this role? The role deemed not necessary to meet the requirements as outlined by the government for the return to play.
- *Motion to accept "62.0 COVID-19 PANDEMIC POLICY", as revised by the executive committee, to be added to the SPMHA Operational Policies and Procedures.*
- **Motion: Kelly Stockwell Second: Chad Kulak**
 - o Motion carried by unanimous vote.

5. New Business:

- **Hockey Evaluations Presentation** – Justin Reynolds (hockeyevaluations.com)
 - Presentation on the web-based app that they use for the evaluation process.
 - Importing the player data directly from SportsEngine (requires some Director cleanup).
 - Assignment of jerseys within the app by the Director.
 - What the evaluators see on their iPad or iPhone during the evaluation skate.
 - Ratings can be sorted by score and position after the scores are posted.
 - The report that the division Director sees after evaluations score added.
 - They are adding a chat feature for the division Directors to communicate changes with the evaluators during the session (i.e. added player, player leaving due to injury).
 - Players added/removed in real time – division Director adds or unassigns a player to a skate and it updates on the evaluators' devices.
 - Four evaluators and four skates is the method that they use – one skill skate for sorting and then three evaluation scrimmages.
 - Does not like pre-sorting done by the organization before they start their process – pre-skates are just pre-skates, nothing more.
 - They added an email notification system to provide the individual ID's to the parents.
 - Big believer in full disclosure of scores – likes to show the scores, so individual ID's prevents embarrassing the kids. Depends on what the organization is comfortable with.
- **PAC report** – Trevor Dowhaniuk
 - Not present. Nothing to report.

- **Player Development**
 - Turnout not good for the MCN player development tonight – only 11 kids. The weather has been exceptionally good, likely affecting participation.
 - Once Blaine gets the videos in a different format from MCN, they will be posted on the website. We will have access to these videos going forward.
- **Coach Development**
 - Not too much going on right now during the shutdown.
 - Has been reaching out to some coaches one-on-one for feedback on their season so far.
 - One team has a coach that didn't get their training done on time – working with Harmony on correcting this.
 - Zoom sessions with Mike McGinnis for the coaches in the New Year. Has talked to Matt at MCN about this as well, but nothing has been brought forward by them yet.
- **Referee in Chief**
 - Nothing to report.
- **Equipment Director**
 - Not present. Nothing to report.
- **Scheduling Coordinator**
 - Not present. Nothing to report.
- **Head of Officiating**
 - Not present. Nothing to report.
- **Special Events**
 - 25 of 26 teams have their raffle tickets turned in.
 - Need to find someone to pull the tickets on the draw date of December 13th. The time of the draw still needs to be determined.
 - Maybe see if Bob Bezushko (rink attendant) can do it.
 - Want Kyla there to put it on Facebook live. Miranda or Chad might be able to execute this as well.
- **Social Media**
 - Not present. Nothing to report.
- **Registration Coordinator**
 - Not present. Nothing to report.
- **President Report**
 - Completed the Hockey Alberta survey as a group.
- **Treasurer Report**
 - Fundraiser after prizes and expenses is \$60,740.08.
 - Sold about 400 people's worth of tickets.
 - Mailed out the re-imbusement cheques to the coaches that she had been holding onto.
 - Should she be waiting for hockey to resume for seed money to be collected to pay for practice jerseys and garment bags? If hockey doesn't resume this season, will we deduct these costs from the refund?
 - Recommended to collect from teams that are ready at this point.
 - Just got the ref cheques for all of the teams immediately prior to the season being put on hold. Will likely need to have these adjusted if the season resumes, or else have the teams look after the referee fees and then reimburse them.
 - Recommended to have the teams pay for referees and then reimburse as required.
- **Operations Director**
 - Looking to put together a committee to discuss some changes to the Operations Director role. Will reach out to some individuals to work on this.

- Will also put together a committee to review the idea of developing the Administrator role again.
- Plans to present these at the next executive meeting.
- Still paying the ice scheduler monthly even though there is nothing for the role to do right now.
- Wants to reach out to PAC to formalize an arrangement between the SPMHA and PAC, which will better serve both the SPMHA and PAC.
- Feels we should explore G-Suite. Currently no transfer of information (i.e. all of the emails) to the next person when they take over an executive position. Harmony is familiar with G-Suite and the benefits of it.
- What can we do to better connect to our players during this shutdown?
- **Policy and Procedures**
 - Looked at the P&P – need to add something for us to collect fees that aren't paid with the registration the following season. Will try to prepare before the next executive meeting.
- **Director at Large/EMHL Rep**
 - Fed meeting on Wednesday.
 - Will inquire how the other organizations were feeling about the Hockey Alberta survey.
 - Stony Plain vote will be voting in favor of hockey between Christmas and New Year's Eve, even though it doesn't seem likely at this point due to Covid-19 case numbers.
 - Tipton and Oliver Arena – if Hockey Edmonton takes the costs on for these, what is the expectation from the Interlock Associations?
 - If the season doesn't continue, will there be any sort of refund on league fees?
- **U7 Director**
 - No longer present – nothing to report.
- **U9 Director**
 - Nothing to report.
- **U11 Director**
 - Not present. Nothing to report.
- **U13 Director**
 - Has had managers asking on behalf of parents regarding refunds.
- **U15 Director**
 - Did a check in message with the parents last week. All is quiet.
- **U18 Director**
 - Finally received the last two sets of U18 jerseys last week.

Next Meeting: Monday, January 11th at 6:30 pm via Zoom

Adjourn Meeting Order: 9:29 pm	Motion by: Kevin Worry	Second: Craig Ross
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